



Spa Member Request to Cancel

Notification is required 30 days prior to the next billing cycle.

Spa Member Name: _____

Contact Phone Number: _____ Date: _____

Email Address: _____

Service(s) to be canceled: _____

Reason for cancelling: _____

Requested Cancellation Date: _____

Has your 12-month contract been completed? _____ Yes _____ No

Please account for declined payments or holds: _____

I understand that I cannot downgrade or cancel my membership during the initial 12-month commitment period without penalty. If for any reason I do need to cancel before the 12-month commitment period is completed, I may do so by filling out a [Spa Member Request to Cancel Form](#) at least 30 days prior to the next billing cycle and paying a **\$150 early cancellation fee.**

After the initial one-year membership commitment, my month-to-month membership can be cancelled by submitting a [Spa Member Request to Cancel Form](#) at least 30 days prior to the next billing date.

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If you are member of multiple services, and requesting to only cancel one of the services, please provide your current billing information for processing purposes:

Credit Card: _____ Exp: _____ Zip code: _____

Spa Member Signature: _____

Received by (Employee's Name/Date): _____

Processed by (Manager's Name/Date): _____